

**APPLICATION FOR A DISABILITY PARKING PERMIT  
WEST VIEW BOROUGH**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Requested location for sign: \_\_\_\_\_  
\_\_\_\_\_

Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_

License Plate #: \_\_\_\_\_ Color: \_\_\_\_\_

Do you have a Pennsylvania disability parking placard or license plate?\_Yes\_No

You must provide documentation verifying that you have an unexpired disability parking placard, or a disability license plate issued by the Pennsylvania Department of Transportation. This may include, but is not limited to, a copy or photo of your placard or plate, or documentation from PennDOT. Did you include such documentation verifying with your application?\_Yes\_No

Do you have a garage or other off-street parking available to you?\_Yes\_No

If you have a garage or other off-street parking, you may still qualify for a disability parking permit if your off-street parking is not accessible to you because of your mobility impairment. In such a case, you must provide a signed verification from your treating physician or other medical provider identifying why you cannot use the off-street parking due to your mobility impairment. Note: this requirement can be satisfied by attaching a copy of the approved application that you submitted to PennDOT for a "Person with Disability" registration plate or permanent parking placard, provided the application included the healthcare provider certification required by PennDOT. Did you include this signed verification with your application?\_Yes\_No

Please provide any other relevant information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**Submit this application to the West View Police Department at:**

West View Borough Police Department  
441 Perry Hwy  
Pittsburgh, PA 15229

## Frequently Asked Questions:

### **1. What is a disability parking permit?**

When a resident is issued a disability parking permit the Borough will erect a disability parking space in front of the individual's home. This parking space will be erected as close as possible to the individual's front door or, if the front door is not accessible to the resident, to an accessible entrance. Anyone with a state issued disability placard or license plate can park in this spot. Anyone without a state issued disability placard or license plate who parks in this spot will be subject to a fine.

### **2. Who is eligible for a disability parking permit?**

To be eligible for a disability parking permit you must be a resident of West View with a disability that severely limits your mobility, making it difficult or impossible for you to get to your car when your car is parked far from your home.

### **3. How do I apply for a disability parking permit?**

To apply for a disability parking permit, you must fill out West View Borough's "Application for a Disability Parking Permit." This application must include documentation verifying that you have an unexpired disability parking placard or disability license plate issued by the Pennsylvania Department of Transportation. To submit the application, you can send or drop it off in person to the West View Borough Police Department at 441 Perry Hwy, Pittsburgh, PA 15229.

### **4. Where will the parking space be placed?**

This parking space will typically be erected as close as possible to the individual's front door. If your front door is not accessible to you, the parking space can be erected by a different entrance that is accessible to you. If this is the case, please note this in your application.

### **5. Who can park in the parking space?**

The disability parking space in front of your home can be used by anyone with a state issued disability license plate or placard. It is NOT a reserved parking space for your exclusive use. If someone parks in the space and does not have a disability license plate or placard, they will be subject to a fine.

### **6. Do I need to pay for a disability parking permit?**

No. There is no application fee or other cost associated with requesting a disability parking permit.

### **7. Who is responsible for erecting and maintaining the parking space in front of my home?**

West View will erect and maintain the disability parking space in front of your home free of charge. If the sign falls over or you notice a defect in the parking space, please call 412-931-2800 for assistance.

**8. My home has a garage can I still get a disability parking space in front of my home?**

Maybe. If your home has a garage, parking pad, or other off-street parking space you typically will not be eligible for a disability parking permit. The Borough will make an exception where this off-street parking space is not accessible to you *because of* your disability. For example, if you have a garage but the only way to get from your garage to your front door is by walking up stairs and you are not able to climb stairs *because of* your disability, then you are eligible for a disability parking permit even though you have access to a garage. If you have a garage or other off-street parking, but it is not accessible to you because of your mobility impairment your application must include a signed verification from your treating physician or other medical provider stating that your off-street parking is not accessible to you due to a mobility impairment.

**9. Do I need to renew my parking permit?**

Yes. You need to renew your parking permit every three years starting on the date the permit was issued under Ordinance No. 1524. If you do not renew your permit in a timely fashion, West View Borough will remove the disability parking space in front of your home, and you will be required to file a new application.

To renew your parking permit, you need to fill out and submit West View Borough's "Application for Disability Parking Permit."

**10. What if my application for a disability parking permit is denied?**

Before denying your application, the West View Police Department must engage in an "interactive process" with you to determine if an alternative reasonable accommodation is available.

If the West View Police Department denies your application, you will receive a written notice explaining why your application was denied. You have the right to appeal this decision and receive a hearing before the Council of the Borough of West View. The Council will review your application for a disability parking permit and hear any additional information you would like to provide. If the Council denies your application on appeal, you have the right to appeal this decision to court in accordance with Pennsylvania Local Agency Law, 2 Pa. C.S. § 702.

*For more information on Disability Parking Permits in West View Borough, see Ordinance No. 1524 available at [wvboro.com](http://wvboro.com).*